



# MUNICIPALITY OF ANCHORAGE

CLERK'S OFFICE

**APPROVED**

Date: 6-25-02

Submitted by: Chairman of the Assembly  
At the request of the Mayor

Prepared by: Employee Relations

For Reading: June 25, 2002

ANCHORAGE ALASKA

AR NO. 2002-221

A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING TWENTY THOUSAND DOLLARS (\$20,000) FROM THE MUNICIPAL AREAWIDE GENERAL FUND (101) TO THE EMPLOYEE RELATIONS DEPARTMENT FOR CONTRACT SERVICES TO PROVIDE A CURRENT AFFIRMATIVE ACTION PROGRAM FOR THE MUNICIPALITY OF ANCHORAGE.


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## THE ANCHORAGE MUNICIPAL ASSEMBLY RESOLVES

**Section 1:** That a sum of Twenty-Thousand Dollars (\$20,000) be appropriated from the Municipal Area Wide General Fund to Employee Relations Department to contract services to maintain the annual updating of the Municipality of Anchorage's Affirmative Action Program.

**Section 2:** This resolution shall take effect immediately upon passage and approval by the Anchorage Assembly.

PASSED AND APPROVED by the Assembly this 25<sup>th</sup> day of June, 2002.

  
Chair

ATTEST:

  
Municipal Clerk

AM 611-2002



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. AM 611-2002

**Meeting Date:** JUNE 25, 2002

**FROM:** Mayor

**SUBJECT:** Appropriation of Twenty Thousand Dollars (\$20,000) from the areawide general fund to Employee Relations/Equal Opportunity for the Municipality of Anchorage Affirmative Action Program

The accompanying resolution revises the 2002 General Operating Budget (101) by appropriating Twenty thousand dollars (\$20,000) from the Areawide General Fund balance to the Employee Relations Department in order to comply with federal regulations in reviewing and updating the Affirmative Action Plan for the Municipality of Anchorage.

At an Assembly work session held May 14<sup>th</sup>, 2002 it was determined that the Municipality's Affirmative Action Program had not been updated since 1998. Since it is a requirement that this Program be reviewed and updated annually, we are requesting funding of \$20,000 to contract this service out.

Because the Affirmative Action Program is an intricate part of what the Municipality represents it is appropriate that the Municipality of Anchorage provide resources to assist in maintaining compliance with federal law.

The budget increases suggested to implement this appropriation is

### Expenditures

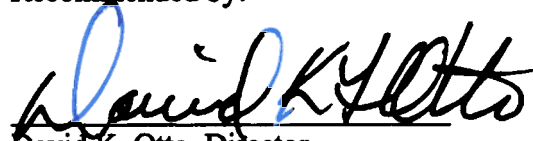
Employee Relations		
101-1820-3101	Professional Services	\$20,000

THE ADMINISTRATION REQUESTS APPROVAL OF THE ACCOMPANYING RESOLUTION APPROPRIATING \$20,000 FROM THE AREAWIDE GENERAL FUND BALANCE TO INCREASE THE OPERATING BUDGET FOR EMPLOYEE RELATIONS/OFFICE OF EQUAL OPPORTUNITY FOR CONTRACT SERVICES TO UPDATE AND MAINTAIN COMPLIANCE OF THE AFFIRMATIVE ACTION PROGRAM.

Concurrence:

  
Harry J. Kieling, Jr.  
Municipal Manager


Recommended by:

  
David K. Otto, Director  
Employee Relations

Respectfully submitted,

  
George P. Wuerch  
Mayor

Prepared by:

  
Denise Henderson, Director  
Office of Equal Opportunity

 6/24/02  
Kate Giard  
Chief Fiscal Officer

Fund Certification  
101-0740 \$20,000  
(Areawide General Fund Balance)

Municipality of Anchorage  
MUNICIPAL CLERK'S OFFICE  
**Agenda Document Control Sheet**

*AK 2002-22-1*

(SEE REVERSE SIDE FOR FURTHER INFORMATION)

<b>1</b>	SUBJECT OF AGENDA DOCUMENT <b>Appropriation of Funds for the Municipal Affirmative Action Program</b>	DATE PREPARED <b>May 28, 2002</b>	
		Indicate Documents Attached <input type="checkbox"/> AO <input checked="" type="checkbox"/> AR <input checked="" type="checkbox"/> AM <input checked="" type="checkbox"/> AIM	
<b>2</b>	DEPARTMENT NAME <b>Employee Relations</b>	DIRECTOR'S NAME <b>David K. Otto</b>	
<b>3</b>	THE PERSON THE DOCUMENT WAS ACTUALLY PREPARED BY <b>Denise Henderson</b>	HIS/HER PHONE NUMBER <b>343-4897</b>	
<b>4</b>	<b>COORDINATED WITH AND REVIEWED BY</b>	<b>INITIALS</b>	<b>DATE</b>
<input checked="" type="checkbox"/>	<b>Mayor</b>		
	Heritage Land Bank		
	Merrill Field Airport		
	Municipal Light & Power		
	Port of Anchorage		
	Solid Waste Services		
	Water & Wastewater Utility		
<input checked="" type="checkbox"/>	<b>Municipal Manager</b>	<i>CC SIGNED 6/25/02</i>	
	Cultural & Recreational Services		
<input checked="" type="checkbox"/>	<b>Employee Relations</b>	<i>DEFO</i>	<i>6/17/02</i>
<input checked="" type="checkbox"/>	<b>Finance, Chief Fiscal Officer</b>		<i>6/24/02</i>
	Fire		
	Health & Human Services		
<input checked="" type="checkbox"/>	<b>Office of Management and Budget</b>	<i>OF</i>	<i>6/21/02</i>
	Management Information Services		
	Police		
	Planning, Development & Public Works		
	Development Services		
	Facility Management		
	Planning		
	Project Management & Engineering		
	Street Maintenance		
	Traffic		
	Public Transportation Department		
	Purchasing		
	<b>Municipal Attorney</b>		
	<b>Municipal Clerk</b>		
	<b>Other</b>		
<b>5</b>	Special Instructions/Comments <i>Addendum</i> <i>G. B. Asst. Clerk</i>		
<b>6</b>	ASSEMBLY HEARING DATE REQUESTED <b>June 25, 2002</b>	<b>7</b>	PUBLIC HEARING DATE REQUESTED _____

2002 JUN 25 AM 9:51  
 M.D.A.  
 CLERK'S OFFICE